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Headteacher:
Mrs M Davis

20th March 2020

Dear Parents/Carers,

I have taken the very difficult decision to close the school today at 3.20pm. In these very difficult times we have tried to ensure the health and safety of everyone in our community; however, with such a small school, pressures on staffing can impact on what we are able to safely deliver. So in consultation with the chair of Governors and our Federation Headteachers, I am very sorry to impart such disappointing news.

I am very grateful for the enormous support many of you have given me today over the phone, your comments have been much appreciated. We want to ensure that we can sustain the highest level of safety for all our students and staff and you have indicated that you also regard that as very important.

In terms of what will happen in the near future – I will review the situation every 4 weeks and communicate with you directly any foreseeable changes. In the meanwhile, your son has been sent or taken a work bundle home that is differentiated for his individual learning. We have been very busy this week constructing an on-line platform that your son can sign into on our website where he will find work folders specifically for him. These will be reviewed and refreshed weekly by his teachers. Form tutors will contact you all individually on a weekly basis, either by email, phone or both. If you have any concerns whatsoever, please call the office (calls will be redirected) or email the office or your son's tutor. If we can help in any way, we will do so or find appropriate help for you. Please keep in regular contact with us, there are difficult times ahead for us all and very important we communicate with each other.

Alongside this letter there is an instruction sheet, together with a new login and password for your son, on how to log into his work files. If there are any problems with these please contact the school office; all questions will be relayed to someone who will help resolve any problems.

It is anticipated that this social distancing may last for quite some time. Our advice is to stick to a routine at home as best as you can; get up at regular time during week followed by clear learning time, activity time and family/play time. Tutors will offer advice weekly if needed and help you structure your son's day/week. For year 11s all exams are cancelled, however work tasks need to be completed so as staff can conduct accurate teacher assessments.

This will be a tricky time for us all with a great many challenges; it's very important that we follow the Government advice on keeping safe as well as talk about these events to help with any anxiety. Please contact us at any time and we will get back to you.

Thank you for your continued support.



Mrs M Davis
Headteacher

If any of this information is not clear please telephone the school on 01903 731277 where someone will explain it to you

Cornfield School is part of the Federation of Special Schools comprising Cornfield, Oak Grove, Palatine and Herons Dale

