

**Headteacher:
Mrs M Davis**

12th March 2020

Dear Parents/Carers

As you are aware, the situation regarding the Coronavirus is changing on a daily basis. The school is monitoring very closely and will implement contingency measures should these be required.

The government have issued a number of guidelines regarding steps to take to avoid catching the virus, including what to do should people have travelled from specific countries. These can be accessed via www.gov.uk/coronavirus and Department for Public Health

Information is being updated daily and we will endeavour to keep parents and carers informed with any relevant information relating to schools. We have a number of contingencies in place should any of the following occur:

One potential option announced on Monday, that may happen in the next 10-14 days, was that staff with cold or respiratory symptoms may be required to self-isolate. I would like to stress that this is not the case at the moment. The school can operate with a small number of staff absent however should there be a significant amount of staff absent, then we may need to consider closing specific year groups or classes.

Those children who are particularly vulnerable, may be asked to stay at home should we have any potential cases in school. Should the school be directed to fully close, then parents will obviously be informed at the earliest time possible.

With all of these scenarios work would be provided via the school website for your child to complete at home and or work packs taken home. I would like to reinforce that these are only possible scenarios and school will continue to operate as normal with the hope that neither of these situations occur.

Can I to remind parents/carers that we have a Cornfield APP to keep parents regularly up to date with key events and the opening status of the school should we need to make any changes. This compliments the information that would also be available on the website. Should any parents or carers wish to be added to the Cornfield APP, then please call the office for more details.

Should you have any questions, please do not hesitate to contact me.

Yours sincerely

**Mrs M Davis
Headteacher**

If any of this information is not clear please telephone the school on 01903 731277 where someone will explain it to you

